



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
Manila

**NO. LV21-09-01**

## RESOLUTION

### RECOMMENDING THE AWARD OF CONTRACT TO ROBINSONS HOTEL & RESORTS (SUMMIT HOTEL AND RESORTS) FOR THE CONDUCT OF TRAINING ON THE BOARD OF CLAIMS MANUAL OF OPERATIONS TO BE HELD IN TACLOBAN CITY ON 4-5 OCTOBER 2021

**WHEREAS**, there is a need for the Board of Claims (BOC) to procure a venue for the conduct of "Training on BOC Manual of Operations" to be held in Tacloban City on 4-5 October 2021;

**WHEREAS**, the procurement for the lease of venue and meals for participants and guests for the said event is included in the CY 2021 Annual Procurement Plan (APP) under negotiated procurements, with a total allotted budget of Ninety Thousand Pesos (₱ 90,000.00);

**WHEREAS**, in a Memorandum dated 7 September 2021, Senior Assistant State Prosecutor Anna Noreen T. Devanadera, Chief Administration, BOC, averred that there are no available government facilities that could cater the said event;

**WHEREAS**, pursuant to the *Procedures for Lease of Privately-Owned Real Property and Venue*<sup>1</sup> the Department requested three (3) hotels to submit quotations, namely: Robinsons Hotel & Resorts (Summit Hotel and Resorts), The Oriental Leyte, and XYZ Hotel;

**WHEREAS**, below are the rating factors for lease of venue submitted by the end-user pursuant to the methodology prescribed by Appendix B<sup>2</sup>, Annex "H" of the 2016 Implementing Rules and Regulations of R.A. No. 9184:

	RATING FACTORS	WEIGHT (%)	Robinsons Hotel & Resorts (Summit Hotel and Resorts)	The Oriental Leyte	XYZ Hotel
I.	Availability	X (.5)	50	50	0
II.	Location and Site Condition	X (.1)	10	8.5	9.7
III.	Neighborhood	X (.05)	4.9	4.9	4.9

<sup>1</sup> V (D) (9) (c), Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

<sup>2</sup> Lease of Real Property & Venue: Rating Factors and Determination of Reasonableness of Rental Rates

IV.	Venue	X (.35)	32.9	30.45	29.4
	<b>FACTOR VALUE</b>		<b>97.8</b>	<b>93.85</b>	<b>44</b>

**WHEREAS**, after review and evaluation, the Bids and Awards Committee-Technical Working Group found that Robinsons Hotel & Resorts' (Summit Hotel and Resorts) bid is responsive to the requirements of the end-user, and is legally, financially and technically capable to undertake the procurement, based on the following abstract of canvass:

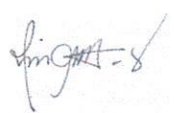
Name of Hotel	Amount of Bid	Remarks
Robinsons Hotel & Resorts (Summit Hotel and Resorts)	₱ 68,700.00	Compliant
The Oriental Leyte	₱ 84,400.00	Not compliant - Did not submit the documentary requirements
XYZ Hotel	Did not submit quotation	Not compliant

**NOW THEREFORE**, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the confirmation of resort to negotiated procurement, and further recommend the award of contract as venue for the "Training on BOC Manual of Operations" to be held in Tacloban City on 4-5 October 2021, to **Robinsons Hotel & Resorts (Summit Hotel and Resorts)** in the amount of **SIXTY-EIGHT THOUSAND SEVEN HUNDRED PESOS (₱ 68,700.00)**, following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Done in the City of Manila, this 15<sup>th</sup> day of September 2021.



**Assistant Secretary MARGARET V. CASTILLO-PADILLA**  
Chairperson



Digitally signed by Laborte-  
Cuevas Rosario Elena Arenas  
Date: 2021.09.17 15:31:23 +08'00'

**SSC ROSARIO ELENA A. LABORTE-CUEVAS**  
Vice-Chairperson



**ASP ALEJANDRO C. DAGUISEO**  
Member



**Dir. MARIA LUISA DV. OLITOQUIT**  
Member





Dir. **MARIA ELISA B. GERMAR**  
Member

Approved/Disapproved:



**ADRIAN FERDINAND S. SUGAY**

*Undersecretary*

As per DO No. 640

Dated 28 September 2018