



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

2020-02-004

REQUEST FOR QUOTATION

The Department of Justice (DOJ), through the Bids and Awards Committee (BAC) is inviting interested parties to submit proposal/price quotation for the following project:

Name of Project : Printing of BPP Index Cards, BPP DOP, DOJ Leave Cards and OADR Newsletters

Location : Department of Justice, Padre Faura St., Ermita, Manila

Approved Budget for the Contract : P97,073.20

Delivery Period : 30 days

Specifications : See attached Annex "A" for the Technical Specifications

The complete schedule of activities is listed as follows:


ACTIVITIES	SCHEDULE
Issuance of Price Quotation/Form	February 21-26, 2020
Submission of Proposal/Price Quotation	February 26, 2020 at 2:00 p.m.
Opening of Proposal/Price Quotation	February 26, 2020 at 2:30 p.m.

Interested suppliers are required to submit their company profile showing their legal, technical and financial capability to undertake the aforementioned project, valid and current Mayor's Permit, Income/Business Tax Return, PhilGEPS Registration Number or PhilGEPS Platinum Membership, whichever is applicable, and Omnibus Sworn Statement, upon submission of their proposal of price quotation. **Price Quotation Form may be downloaded through <https://www.doj.gov.ph/forms.html>**

All proposals or price quotations must be submitted in a sealed envelope and addressed to the Chairperson, Bids and Awards Committee, 3rd Floor Prosecution Building II, DOJ Compound, Padre Faura Street, Ermita, Manila.

The Department of Justice reserves its right to reject any or all proposals/price quotations, if there are defects therein, accept the offer most advantageous to the government, and assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

February 20, 2020


MARGARET V. CASTILLO-PADILLA
Assistant Secretary
Chairperson, Bids and Awards Committee