

PRICE QUOTATION FORM

Date: _____

Assistant Secretary **MARGARET V. CASTILLO-PADILLA**
 Chairperson, DOJ Bids and Awards Committee
 3rd Floor, Prosecution Building II, DOJ Compound
 Padre Faura Street, Ermita, Manila

Madam:

After having carefully read the terms and conditions in the Request for Quotation for the Project: **Printing of BPP Index Cards, BPP DOP, DOJ Leave Card and OADR Newsletter**, hereunder is our proposal/price quotations for the following item/s:

Quantity	Unit	Description	Unit Price	Total Price
4,000	piece	Board of Pardons and Parole (BPP) Index Card - 5" W x 3" H - Vellum # 100 - one color, one side printing - offset printing		
20	ream	Board of Pardons and Parole (BPP) DOP (A) - 8 ½" W x 13" H -Book Paper # 70 - one color, one side printing - offset printing		
20	ream	Board of Pardons and Parole (BPP) DOP (B) - 8 ½" W x 13" H -Book Paper # 70 - one color, one side printing - offset printing		
4,000	piece	DOJ Leave Card - 8 ¼" W x 10 ¼" H - Vellum #120 - one color, two sides printing - offset printing		
1,000	piece	OADR Newsletter - standard newsletter size - 280 x 216 mm - 16" x 11" (spread) - 8" x 11" (folded) - portrait, full color - glossy paper C2S 100#, #148 gsm - bi-fold, 4 pages		

TOTAL P

(Amount of Bid in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name and Signature of the Bidder
or Authorized Representative

Name of Company/Business

Address

Contact No. and E mail Address