

**PURCHASE ORDER**  
Department of Justice  
Agency

|   |   |
|---|---|
| Supplier: <b>REX BOOK STORE, INC.</b>   | P.O. No.: <b>2019-12-032</b>                  |
| Address: <b>Nos. 84-86 P. Florentino Street, Sta. Mesa Heights, Quezon City</b> | Date: <b>12/26/2019</b>                       |
| TIN: _____  | Mode of Procurement <b>Direct Contracting</b> |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

|  |   |
|--|---|
| Place of Delivery: <b>Department of Justice, P. Faura St., Ermita Manila</b> | Delivery Term: <b>30 calendar days</b>    |
| Date of Delivery: _____  | Payment Term: <b>Government Procedure</b> |

| Stock/Property No. | Unit  | Description  | Quantity | Unit Cost    | Amount             |
|--------------------|-------|--|----------|--------------|--------------------|
|                    | piece | Meditation Manual for Barangay and Lupon Officials       | 3        | 529.20       | P 1,587.60         |
|                    | piece | The Law on Alternative Dispute Resolution                | 3        | 1,580.00     | 4,740.00           |
|                    | piece | The Alternative Dispute Resolution & The Arbitration Law | 3        | 1,308.00     | 3,924.00           |
|                    | piece | Law and Jurisprudence on Alternative Dispute Resolution  | 3        | 1,080.00     | 3,240.00           |
|                    |       |  |          | <b>Total</b> | <b>P 13,491.60</b> |

(Total Amount in Words) THIRTEEN THOUSAND FOUR HUNDRED NINETY ONE PESOS AND 60/100.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
\_\_\_\_\_  
Signature over Printed Name of Supplier

**FEB 18 2020**

Date

  
**ADRIAN FERDINAND S. SUGAY**  
Undersecretary

Fund Cluster: \_\_\_\_\_  
Funds Available: \_\_\_\_\_

ORS/BURS No.: **02-10201-2019-12-04845**

Date of the ORS/BURS: **12/27**

Amount: **P 13,491.60**

  
**EMMANUEL LOWELL A. PANDAAN**  
Chief Accountant