

Project : Supply and Delivery Fifty-six (56) Web Camera with built-in microphone and Fifty-six (56) Speaker System
Budget/Program : General Administration and Support
Approved Budget for the Contract : Php 282,352.00
Delivery Period : 15 Calendar Days

TERMS OF REFERENCE

BACKGROUND

In line with the direction of the President to adopt stringent social distancing and community quarantine measures and guidelines to contain the spread of COVID 19 the Planning and Management Service – Information Communications Technology Service (PMS-ICTS) proposed to have a Teleconference Booth for the visitors/guests that would visit the department after the implementation of the Enhanced Community Quarantine.

The Teleconference Booth will be set up at Executive Room with five (5) booths equipped with computer, camera, speaker and microphone. The PMS-ICTS will also setup necessary teleconferencing application and support personnel for both the visitors/guests and DOJ official/personnel.

One of the required ICT equipment on the implementation of this project are Web Camera with built in Microphone and Speaker System.

DELIVERY PERIOD

The expected full supply and delivery is within Fifteen (15) Calendar Days upon receipt of Notice to Proceed (NTP).

TECHNICAL REQUIREMENTS

WEB CAMERA

- Full HD 1080p video calling (up to 1920 x 1080 pixels)
- Clarity in various lighting environments, even low light
- With Built-in Microphone
- Design for tabletop use
- Plug-and-play USB connectivity
- Compatible with Google Meet and other video conferencing

SPEAKER SYSTEM

- Speaker System with Sub-Woofer

SYSTEM REQUIREMENTS

- Compatible with Windows® 7 or higher
- Compatible with MacOS X 10.7 or higher

VENDOR QUALIFICATION REQUIREMENTS:

Quality assurance is expected from the vendor, such that any error or fault in any of the parts delivered during the implementation shall be acted upon, resolved, mitigated and/or replaced accordingly at no cost to the organization. Likewise, upon final project vendor acceptance, the vendor is required to aftersales service and assurance that all equipment and installation are accurate, complete, operable, uncompromised, and error-free during warranty period.

WARRANTY

One (1) year warranty

DEVIATION FROM REQUIREMENTS

The vendor will be allowed to deviate from the requirements of this TOR provided that said deviations will be equal or greater than those stipulated. Furthermore, any and all deviations should be listed and explained in detail within their proposal under a separate and dedicated provision.

LIQUIDATED DAMAGES

Where the Contractor refuses or fails to satisfactorily complete the delivery within the specified contract time, plus any time extension duly granted and is thereby in default under the Contract, The Contractor shall pay the DOJ for Liquidated Damages pursuant to implementing rules and regulations of R.A. 9184.

Prepared by:



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Chief, ICT Application Systems Division


Digitally signed by Angostora Joey Julio
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