

**Republic of the Philippines**  
**Department of Justice**  
**OFFICE OF THE REGIONAL PROSECUTOR**  
**REGION IV – San Pablo City**

\_\_\_\_\_  
 (Company)  
 \_\_\_\_\_  
 (Address)  
 \_\_\_\_\_  
 Telephone No./ Fax No.  
 \_\_\_\_\_  
 Signature of Store Manager / Store Owner

Validity Offer: \_\_\_\_\_  
 Delivery Period: \_\_\_\_\_  
 Terms of Payment: \_\_\_\_\_

**REQUEST FOR QUOTATION OF PRICES**

QTY.	UNIT	DESCRIPTION	AMOUNT
1,064	pc.	Ballpen/black/blue/red	_____
350	pc.	Sign pen black .05	_____
300	pc.	Sign pen blue .05	_____
360	cart	Ink cart, Epson L4160 black	_____
160	cart	Ink cart, Epson L4160 cyan	_____
160	cart	Ink cart, Epson L4160 magenta	_____
160	cart	Ink cart, Epson L4160 yellow	_____
380	cart	Ink cart, Epson L3110 black	_____
160	cart	Ink cart, Epson L3110 cyan	_____
160	cart	Ink cart, Epson L3110 magenta	_____
160	cart	Ink cart, Epson L3110 yellow	_____
118	pc.	Marker permanent blue	_____
200	pc.	Marker permanent black	_____

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 For the use of ORP Region IV

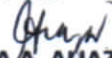
**IMPORTANT CONDITIONS**

1. All quotations submitted to this office are considered of the items specified above the prices quoted hereon. In the event that the offer is accepted, Purchase Order for the items above mentioned will be sent to the dealer concerned, advising them of such acceptance, the date of delivery of the said item, and the availability of the funds needed for this purpose.
2. Goods, as defined in Republic Act No. 9184 and its implementing Rules and Regulations, delivered to this Office are subject to inspection by the Auditor or the Commission on Audit or his duly authorized representative. Payment therefore will be effected only after the said inspection and acceptance of the item and subject to the usual audit requirements.
3. This office hereby reserves the right to reject any or all offers, or accept such offer it may consider most economical and advantageous to the government.

Very truly yours,

  
**JOSEF ALBERT T. COMILANG**  
 Senior Assistant Regional Prosecutor

LOOK FOR:

  
**CLARA A. ALJAZAS**  
 Administrative Officer II  
 Tel/Fax No. 503-6407  
 Email add: orp04@doj.gov.ph  
 Note: Pls. Include your VAT