



Republic of the Philippines  
Department of Justice  
**REGIONAL PROSECUTION OFFICE**  
REGION I  
City of San Fernando, La Union

Telefax: (072) 242 - 7311

E-mail Address: [orp01@doj.gov.ph](mailto:orp01@doj.gov.ph)

Website: [www.doj.gov.ph](http://www.doj.gov.ph)

***REQUEST FOR QUOTATION***

The Department of Justice (DOJ), through the Bids and Awards Committee (BAC) of the National Prosecution Service-Region I (NPS Region I), will undertake a Small Value Procurement for the hereunder project, in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, to wit:

- Name of Project: Purchase of Various Semi- Expendable Furniture and Fixtures
- Approved Budget for the Contract: Php 970, 200.00
- Delivery Period: 45 calendar days upon receipt of Purchase Order
- Place of Delivery: Justice Hall, Sevilla, City of San Fernando, La Union

\*Award of Contract shall be made on a **PER LINE ITEM BASIS**.

Issuance of Price Quotations: June 18, 2020

Submission of Price Quotation: June 22, 2020 at 10:00 am

Additional requirements to be submitted along with the proposal:

1. Copy of 2020 Mayor's Business Permit
2. Philgeps Registration Number
3. Duly notarized Omnibus Sworn Statement (to be submitted prior to award)
4. Income/Business Tax Return

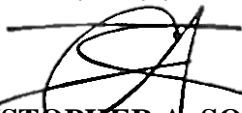
Open quotation may be submitted, manually or through facsimile or email at the address and contact numbers indicated below. For any clarification, you may contact us at:

Telefax: (072)-700-0770 / 242-7311

Email address: [orp01@doj.gov.ph](mailto:orp01@doj.gov.ph)

June 17, 2020.

Very truly yours,

  
**CHRISTOPHER A. SORIANO**  
Deputy Regional Prosecutor  
Chairperson, BAC  
National Prosecution Service, Region I

## **TERMS AND CONDITIONS**

1. Bidders shall provide correct and accurate information required in the quotation form along with sample pictures of the offered items.
2. Price quotation/s shall be in Philippine Peso and shall include all taxes, duties and/or levies payable.
3. This office hereby reserves the right to reject any or all offers, accepts the offer most advantageous to the government, and assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Use only the prescribed quotation form provided by this office, otherwise, it shall be a ground for disqualification.
6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. Liquidated damages equivalent to one tenth of one percent of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DOJ-RPO1 shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
9. Goods, as defined in Republic Act No. 9184 and its implementing Rules and Regulations, delivered to this office are subject to inspection by the Auditor of the Commission on Audit or his duly authorized representative. Payment therefore will be effected only after the said inspection and acceptance of the item and subject to the usual audit requirements.
10. The mode of payment shall be SEND BILL ARRANGEMENT. Payment will be processed within a minimum period of 30 working days after submission of complete supporting documents.
11. A warranty security shall be required from the contract awardee for a minimum period of three (3) months, after acceptance by the office of the delivered supplies, per Section 62.1 of the Revised IRR. The obligation for the warranty shall be covered by either retention money in an amount equivalent at least one (1%) percent of every progress of payment, or a special bank guarantee equivalent to at least one (1%) percent of the total contract price. The said amounts shall be released after the lapse of the warranty period or, in the case of Expendable supplies, after consumption thereof. Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.