

PRICE QUOTATION FORM

Date: _____

Assistant Secretary **MARGARET V. CASTILLO-PADILLA**
 Chairperson, DOJ Bids and Awards Committee
 3rd Floor, Prosecution Building II, DOJ Compound
 Padre Faura Street, Ermita, Manila

Madam:

After having carefully read the terms and conditions in the Request for Quotation for the Project: **Printing of Manual of Operations, Handbooks, BOC letterhead and Ecobags for the Board of Claims**, hereunder is our proposal/price quotations for the following item/s:

Quantity	Unit	Description	Unit Price	Total Price
100	copy	Manual of Operations Size: 8.5" x 11" No. of Pages: 45 Paper: Inside – C2S 80 lbs. Cover – C2S 220 lbs. Color: Cover – full color Inside – 1 color Binding: Perfect Bind		
2,500	copy	Handbooks Size: 6.5" x 9" No. of Pages: 50 Paper: Inside – Book 70 lbs. Cover – Foldcote 12 Color: Cover – full color Inside – 1 color Binding: Perfect Bind		
1,500	piece	Eco Bags Size/Quality: Rectangle, wide, non-woven Color: Touch of Blue Printing: Heat press		
100	ream	BOC Letterhead Size: A4 Paper: 80 gsm 2 logos (DOJ and BOC), full color		
			TOTAL P	

(Amount of Bid in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name and Signature of the Bidder
or Authorized Representative

Name of Company/Business

Address

Contact No. and E mail Address