



PURCHASE ORDER
DEPARTMENT OF JUSTICE
REGIONAL PROSECUTION OFFICE REGION-XIII CARAGA
Entity Name



Supplier : SANDEES PRINT & COMPUTER CENTER	P.O. No. : 2020-11-010
Address : BUTUAN CITY	Date : November 23, 2020
TIN :	Mode of Procurement : SVP

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	Regional Prosecution Office - Caraga, Butuan City	Delivery Term : 15 DAYS
Date of Delivery :		Payment Term : 30 DAYS

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	box	PAPER FASTENER, PLASTIC VINYL COATED	120	30.00	3,600.00
	cart.	Ribbon cartridge, Epson S015639 (LQ300+II black) xxxxxxxxxxxnothing followsxxxxxxxxxxxxxxxx	10	195.00	1,950.00

11/26/2020
 9:46 AM

(Total Amount in Words) Five Thousand Five Hundred Fifty pesos.	TOTAL	P5,550.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours

 Signature over Printed Name of Supplier
 11-25-2020

 Date

JOHN S. MAGDARAOG

 Signature over Printed Name of Authorized
 Regional Prosecutor

 Designation

Fund Cluster : _____ Funds Available : _____ _____ Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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