



**PURCHASE ORDER**  
**DEPARTMENT OF JUSTICE**  
**REGIONAL PROSECUTION OFFICE REGION-XIII CARAGA**  
**Entity Name**



*8/20/20*  
*9:25am*

Supplier : <b>COMPAÑERO COMMERCIAL</b>	P.O. No. : <b>2020-03-006</b>
Address : <b>BUTUAN CITY</b>	Date : <b>March 18, 2020</b>
TIN :	Mode of Procurement : <b>SVP</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Regional Prosecution Office - Caraga, Butuan City</b>	Delivery Term : <b>15 DAYS</b>
Date of Delivery :	Payment Term : <b>30 DAYS</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	<b>LOT</b>	<b>VARIOUS PRINTER INK SUPPLIES:</b> <b>9 BOTTLES -- PRINTER INK, Epson #003 Black</b> <b>1 BOTTLE -- PRINTER INK, Epson #003 Magenta</b> <b>1 BOTTLE -- PRINTER INK, Epson #003 Cyan</b> <b>1 BOTTLE -- PRINTER INK, Epson #003 Yellow</b> xxxxxxxxxxxnothing followsxxxxxxxxxxxx	<b>1</b>	<b>3,840.00</b>	<b>3,840.00</b>

<b>(Total Amount in Words)</b>	<b>Three Thousand Eight Hundred Forty pesos.</b>	<b>TOTAL</b>	<b>₱3,840.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier  
 8/20/20  
 Date

Very truly yours,

**JOHN S. MAGDARAOG**  
 Signature over Printed Name of Authorized  
 Regional Prosecutor  
 Designation

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_

Signature over Printed Name of Chief Accountant/Head of  
 Accounting Division/Unit

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_