

**Department of Justice
National Prosecution Service
REGIONAL PROSECUTION OFFICE
Region XII
Koronadal City**

PURCHASE ORDER

Supplier: Savecon Trading
Address: Davao City

P.O. No.: _____

Date: _____

Mode of Procurement: Shopping

Madam: Please furnish this office the following articles subject to the terms and condition contained herein:

Place of Delivery: 3/F Prosecutors Building, Hall of Justice
Compound, Koronadal City

Delivery Term: _____

Date of Delivery: _____

Payment Term: Send Bill

Stock No.	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	carts	Toner cart, Samsung MLT-D203E, black	1	5,280.00	5,280.00
(Total Amount in Words) Five Thousand Two Hundred and Eighty Pesos Only					PhP 5,280.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

AL P. CALICA
AL P. CALICA

Regional Prosecutor

Conforme:

Ileen Dee O. Nora
ILEEN DEE O. NORA
(Signature over Print Name of Supplier)

Date: AUG 27 2020

Funds Cluster: _____
Funds Available: _____

ORS/BURS NO. : _____

Date of the ORS/BURS: _____

Amount: _____

Chief Accountant

