

PURCHASE ORDER

OFFICE OF THE REGIONAL PROSECUTOR, REGION IV, SAN PABLO CITY

Entity Name

Supplier : PHILCOPY Address : Abadilla Building, Hermana Fausta cor. Enriquez Street, Lucena City, Quezon TIN : 000-169-318-000	P.O. No. : 2020-01 Date : June 22, 2020 Mode of Procurement : Direct Contracting
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Office of the Regional Prosecutor, Region IV, San Pablo City		Delivery Term :			
Date of Delivery : _____		Payment Term :			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Pcs.	Kyocera Taskalfa 3010i (toner)	14	8,500.00	119,000.00
	Pcs.	Kyocera Taskalfa 3010i (drum & developer)	13	61,700.00	802,100.00
	Pcs.	Kyocera Taskalfa 2200 (toner)	8	7,300.00	58,400.00
	Pcs.	Kyocera Taskalfa 2200 (drum)	8	17,600.00	140,800.00
	Pcs.	Kyocera Taskalfa 2200 (developer)	8	8,685.00	69,480.00


(Total Amount in word one million one hundred eighty nine thousand seven hundred eighty pesos (P1,189,780.00))

In case of failure to make the full delivery within the time specified above, a penalty of one-length 91/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


 ALAN ARENAS
 Signature over Printed Name of Supplier

Very truly yours,


 ERNESTO C. MENDOZA
 Signature over Printed Name of Authorized Official

6/22/20
 Date

Regional Prosecutor
Designation

Fund Luster: _____ Funds Available: _____ _____ Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	ORS/BURS No.: _____ Date of the ORS/BURS: _____ Amount: _____
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