RPO XI

PURCHASE ORDER
Office of the Regional Prosecutor
Region XI

Supplier: **PHILCOPY**	P.O. No.: 2020-OCT-01
	Date: 1-Oct-20
Address: Doña Vicenta Village, Bajada, Davao City	Mode of Procurement: Direct Contracting
	RIS No./s.:

Gentlemen:

Please furnish this office the following articles subject of the terms and conditions contained therein.

Place of Delivery:	Office of the Regional Prosecutor Region XI	Delivery Term:	Pick-up
Date of Delivery:	10 working days upon receipt of approved P.O.	Payment Term:	**SEND BILL**

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			OFFICE SUPPLIES		
1	tubes	2	Toner, for Kyocera Taskalfa, 3010i	8,500.00	17,000.00
			==========		
				TOTAL	***17,000.00***

(Total Amount in Words) ***Seventeen Thousand and 00/100 pesos only***

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

10/1/2020

(Signature over printed name)

10/1/2020

Date

Very truly yours,

JANET GRACE B. DALISAY-FABRERO
Regional Prosecutor

(In case of Negotiated Purchase pursuant to Section 369 (a) of R.A. 7160, this portion must be accomplished.)

Approved per Sanguniang Res. No. _____

Certified Correct: _____ Date: _____

COA ROXI
RECEIVED
NGS 4, TEAM RII-II
BY: ALTHEA GRACE A. ALVAREZ
DATE/TIME: SAE II
10/05/2020