



Appendix 61

**PURCHASE ORDER**

Department of Justice

Agency

2019-25

# 3-341

Supplier: <b>NATIONAL PRINTING OFFICE</b>	P.O. No.: 2020-09-018
Address: <b>EDSA corner NIA North Road, Diliman Quezon City</b>	Date: 9/2/2020
TIN: _____	Mode of Procurement <u>Agency-to-Agency</u>


Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

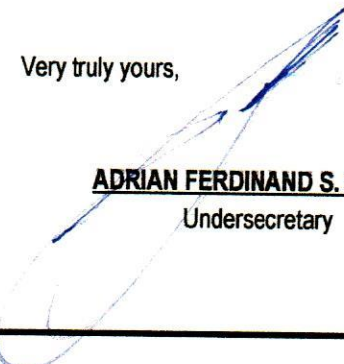
Place of Delivery: <u>Department of Justice, P. Faura St., Ermita Manila</u>	Delivery Term: <u>30 calendar days</u>
Date of Delivery: _____	Payment Term: <u>Government Procedure</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pad	PERSONALIZED ACCOUNTABLE FORM NO. 51 (Official Receipt) National Prosecution Service Size: 4" x 8 1/2" Material: Imported Carbonless Paper	7,660	250.00	P 1,915,000.00
	pad	PERSONALIZED ACCOUNTABLE FORM NO. 51 (Official Receipt) Board of Claims Size: 4" x 8 1/2" Material: Imported Carbonless Paper	1,600	250.00	400,000.00
				<b>Total</b>	<b>P 2,315,000.00</b>

(Total Amount in Words) TWO MILLION THREE HUNDRED FIFTEEN THOUSAND PESOS.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  
  
**CHERYL F. BADAGO, RN, MPA**  
*Acting Chief PPCD*  
Signature over Printed Name of Supplier  
OCT 01 2020  
Date

Very truly yours,  
  
**ADRIAN FERDINAND S. SUGAY**  
Undersecretary

Fund Cluster: \_\_\_\_\_  
Funds Available: \_\_\_\_\_

ORS/BURS No.: \_\_\_\_\_  
Date of the ORS/BURS: \_\_\_\_\_

  
**EMMANUEL LOWELL A. PANDAAN**  
Chief Accountant

Amount: \_\_\_\_\_