



DEPARTMENT OF JUSTICE
National Prosecution Office
Region 02
MMM Building Maharlika Highway
Pengue Ruyu, Tuguegarao City, Cagayan

COMMISSION ON AUDIT
OFFICE OF THE TEAM LEADER
REGION 02

RECEIVED

NAME S. Agate

11/26/20

PURCHASE ORDER

Supplier : Plus 9 GENERAL MERCHANDISE Address : Tuguegarao City, Cagayan TIN : _____	P.O. No. : Date : November 26, 2020 Mode of Procurement : Shopping
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MMM Bldg. Pengue-Ruyu, Tuguegarao City, Cagayan Date of Delivery : December 7, 2020	Delivery Term : seven (7) calendar days Payment Term : _____
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	ream	BOND PAPER,(COPY), Legal size, 80gsm	400	227.00	90,800.00
	ream	BOND PAPER,(COPY), A4 size, 80gsm	100	218.00	21,800.00
	piece	CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic	200	22.00	4,400.00
	piece	DATA FILE BOX, made with chipboard, with closed ends	30	133.00	3,990.00
	pack	FOLDER, Tagboard, Legal size, 100 pieces per pack	35	500.00	17,500.00
	box	FASTENER, for paper, metal, 50 sets per box	70	44.00	3,080.00
	cart	INK CART, EPSON C13T664200 (T6642), Cyan	50	300.00	15,000.00
	cart	INK CART, EPSON C13T664300 (T6643), Magenta	50	300.00	15,000.00
	cart	INK CART, EPSON C13T664400 (T6644), Yellow	50	300.00	15,000.00
	cart	INK CART, EPSON C13T664100 (T6641), Black	160	280.00	44,800.00
	pad	PAD PAPER, yellow, ruled	35	28.00	980.00
	piece	SIGN PEN BLUE	200	20.00	4,000.00
	piece	SIGN PEN, Black	300	20.00	6,000.00
	piece	SIGN PEN, Red	12	20.00	240.00
	pad	STAMP PAD, FELT, Bed dimension 600mm x 100mm min	25	45.00	1,125.00
	bottle	STAMP PAD INK, purple or violet	25	25.00	625.00
	roll	TAPE, packaging, 48mm, 50 meters length	20	35.00	700.00
	roll	TAPE, transparent, 24mm, 50 meters	20	20.00	400.00
		Nothing Follows			-

(Total Amount in Words) Two Hundred Forty-Five Thousand Four Hundred Forty Pesos **245,440.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

PLUS 9
GENERAL MERCHANDISE
Signature over Printed Name of Supplier

11/26/2020
Date

Very truly yours,

Susan M. Flores-Danao
SUSAN M. FLORES-DANA O
BAC Chairperson

Fund Cluster : _____

Funds Available : _____

Signature over Printed Name of Chief Accountant/Head of
Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____