

**Department of Justice
National Prosecution Service
REGIONAL PROSECUTION OFFICE
Region XII
Koronadal City**

PURCHASE ORDER

Supplier: GSC Kristan Educational Supply
Address: Koronadal City

P.O. No.: _____

Date: _____

Mode of Procurement: Shopping

Madam: Please furnish this office the following articles subject to the terms and condition contained herein:

Place of Delivery: 3/F Prosecutors Building, Hall of Justice
Compound, Koronadal City

Delivery Term: _____

Date of Delivery: _____


Payment Term: Send Bill

Stock No.	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	jars	Paste, solid w/ water well and applicator, 200 g	16	39.00	624.00
2	rolls	Twine, plastic, one kilo per roll	15	75.00	1,125.00
3	pcs	Envelope, transparent, plastic, long	20	8.50	170.00
4	pcs	CHAIR, monobloc, white, with backrest, w/o armrest	12	450.00	5,400.00
5	carts	Ink Cart, HP704, tri-color	1	520.00	520.00
6	packs	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	5	25.00	125.00
7	pcs	Typewriter ribbon	1	40.00	40.00
8	boxes	Staple wire remover, #35	3	39.00	117.00
9	rolls	Tape, electrical, 18mm x 16m min	5	30.00	150.00
10	pack	Folder, long, green, 100 pcs per pack	1	700.00	700.00
11	pcs	Staple remover, plier type	3	35.00	105.00
12	pcs	File organizer, expanding, plastic, 12 pockets	3	165.00	495.00
13	pcs	Pencil sharpener, manual, single cutter head	1	286.00	286.00
(Total Amount in Words) Nine Thousand Eight Hundred and Fifty-seven Pesos Only					9,857.00


PhP **9,857.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,


AL P. CALICA
Regional Prosecutor

Conforme:



(Signature over Print Name of Supplier)

Date: 8/19/20

Funds Cluster: _____
Funds Available: _____

ORS/BURS NO. : _____

Date of the ORS/BURS: _____

Amount: _____

Chief Accountant

