

**PURCHASE ORDER**  
Office of the Regional Prosecutor  
Region XI

Supplier: PAGADIAN GLASS & ALUMINUM SUPPLY

Address: Sinsuat Ave., Rosario Heights 7, Cotabato City

P.O. No.: 2020-DEC-08

Date: December 16, 2020

Mode of Procurement: SVP

RIS No./s.:

**Gentlemen:**

Please furnish this office the following articles subject of the terms and conditions contained therein.

Place of Delivery: Office of the Regional Prosecutor  
Region XI

Delivery Term: \_\_\_\_\_

Date of Delivery: 5 working days upon receipt of approved P.O.

Payment Term: SEND BILL

Item No.	Unit	Quantity	Description	Unit Cost	Amount
<b>OFFICE SUPPLIES</b>					
1	sheets	101	Acrylic board, clear, 3mm, 4 ft by 8 ft =====	2,470.00	249,470.00
<b>TOTAL</b>					<u>249,470.00</u>

(Total Amount in Words) Two Hundred Forty Nine Thousand Four Hundred Seventy and 00/100 pesos only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conformed:   
*de Jose*  
JETSON M. DE JOSE  
(Signature over printed name)  
DEC 17 2020  
Date

Very truly yours,  
*H*  
JANET GRACE B. DALISAY-FABRERO  
Regional Prosecutor  
Head of Procuring Entity

(In case of Negotiated Purchase pursuant to Section 369 (a) of R.A. 7160, this portion must be accomplished.)

Approved per Sanguniang Res. No. \_\_\_\_\_

Certified Correct: \_\_\_\_\_ Date: \_\_\_\_\_

COA ROYI  
RECEIVED  
NGS 4, TEAM BIRAY  
BY: *GRACE A. ALVA*  
DATE/TIME: SAE II  
12/21/2020