



Republic of the Philippines
DEPARTMENT OF JUSTICE
 National Prosecution Service
REGIONAL PROSECUTION OFFICE
 Region XIII Caraga
 Hall of Justice, Brgy. Libertad, Butuan City
 8600 Agusan del Norte
 Tel. No. (085) 815-1146



NPS REGION XIII – BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

November 20, 2020

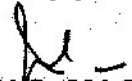
THE MANAGER
COMPAÑERO COMMERCIAL
 Butuan City


SIR/MADAM:

With reference to our award of contract in your favor relative to the **PROCUREMENT OF VARIOUS OFFICE SUPPLIES**, specifically for the following items: 340 pcs. Ballpen black, 72 pcs. Ballpen blue, 104 pcs. Ballpen red, 10 pcs. Clip bulldog all-metal, 2 pcs. Columnar Notebook, 3 cases Push pin flat head type, 70 pcs. Sign pen black refillable, 126 pcs. Sign pen refill black & 20 pcs. Stapler standard with remover, for the Regional Prosecution Office Caraga in the amount of **Seven Thousand Seven Hundred Forty-Six pesos (P7,746.00)**, pursuant to NPS Region XIII BAC Resolution No. 12 series of 2020, we hereby instruct you to proceed with the delivery of the goods, effective upon the date of your receipt on this Notice, in accordance with the terms of the Purchase Order.

Please acknowledge your receipt and acceptance of this Notice by signing both copies thereof in the space provided below. Keep one copy and return the other to us.

Very truly yours,


JOHN S. MAGDARAOG
 Regional Prosecutor

Conforme: 

 NAME & SIGNATURE
 duly authorized bidder's representative

 POSITION
 duly authorized bidder's representative

11/25/2020
 DATE