



Republic of the Philippines
DEPARTMENT OF JUSTICE
Regional Prosecution Office XI
2nd Floor Room 205 Hall of Justice Building
Candelaria Avenue, Ecoland, Davao City
Tel. Nos. (082) **297-8947**; Fax No. (082) **297-6149** (Admin. Section)
(082) **297-4473** (Personnel Section)
Email-ad.: orp11@doj.gov.ph

NOTICE TO PROCEED

01 October 2020

The MANAGER
PHILCOPY CORPORATION
#6 Surveyor Street, Doña Vicenta Village
Bajada, Davao City

Dear Sir/Madam:

Pursuant to **RPOXI-BAC Resolution No. 2020-CUS-SB-08** dated 30 September 2020, your company is awarded with a contract for the procurement of **two (2) tubes TK-7109 toner for Kyocera Taskalfa 3010i copier** with a contract amount of **Seventeen Thousand Pesos (P 17,000.00)**.

In view thereof, you are required to deliver the two (2) tubes TK-7109 toner within five working (5) days upon receipt of this notice, complete specification is listed in the attached **Purchase Order No. 2020-OCT-01** dated 01 October 2020, to the Regional Prosecution Office XI, Room 205, 2nd Floor, Hall of Justice Building, Candelaria Avenue, Ecoland, Davao City.

Very truly yours,

JANET GRACE B. DALISAY-FABRERO
Regional Prosecutor
Head of Procuring Entity

Conformed: Philcopy Corporation

Received by: JOAN DAULU

Date: 10/1/2020