



Republic of the Philippines
DEPARTMENT OF JUSTICE
Regional Prosecution Office XI
2nd Floor Room 205 Hall of Justice Building
Candelaria Avenue, Ecoland, Davao City
Tel. Nos. (082) **297-8947**; Fax No. (082) **297-6149** (Admin. Section)
(082) **297-4473** (Personnel Section)
Email-ad.: **orp11@doj.gov.ph**

NOTICE TO PROCEED

01 October 2020

THE MANAGER

DELSAN OFFICE SYSTEMS CORPORATION
Door 4, Ramona Building
Km. 7, Lanang, Davao City

Dear Sir/Madam:

Pursuant to **RPOXI-BAC Resolution No. 2020-CUS-SB-07** dated 30 September 2020, your company is awarded with a contract for the procurement of **seven (7) tubes E203 toner for Samsung 4070FR copier** with a contract amount of **Fifty Nine Thousand Five Hundred Pesos (₱ 59,500.00)**.

In view thereof, you are required to deliver the seven (7) tubes E203 toner within five working (5) days upon receipt of this notice, complete specification is listed in the attached **Purchase Order No. 2020-OCT-03** dated 01 October 2020, to the Regional Prosecution Office XI, Room 205, 2nd Floor, Hall of Justice Building, Candelaria Avenue, Ecoland, Davao City.

Very truly yours,

JANET GRACE B. DALISAY-FABRERO
Regional Prosecutor
Head of Procuring Entity

Conformed: Delsan Office Systems Corporation

Received by: *KRV Delita*

Date: 10/01/2020