



Republic of the Philippines  
 DEPARTMENT OF JUSTICE  
 National Prosecution Service  
 REGIONAL PROSECUTION OFFICE

Region XIII Caraga  
 Hall of Justice, Brgy. Libertad, Butuan City  
 8600 Agusan del Norte  
 Tel. No. (085) 815-1146



**NPS REGION XIII - BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

**February 28, 2020**

**THE MANAGER**  
**PHILCOPY CORPORATION**  
 North Montilla Boulevard, Butuan City

SIR/MADAM:

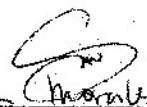
With reference to our award of contract in your favor relative to the **PROCUREMENT AND DELIVERY OF TONER CARTRIDGES (KYOCERA TASKALFA 3010i)** for Regional Prosecution Office Caraga in the amount of **Seventeen Thousand pesos (P17,000.00)**, pursuant to NPS Region XIII EAC Resolution No. 02 series of 2020, we hereby instruct you to proceed with the delivery of the goods, effective upon the date of your receipt on this Notice, in accordance with the terms of the Purchase Order.

Please acknowledge your receipt and acceptance of this Notice by signing both copies thereof in the space provided below. Keep one copy and return the other to us.

Very truly yours,

  
**JOHN S. MAGDARAOG**  
 Regional Prosecutor

Conforme:

  
 \_\_\_\_\_  
 NAME & SIGNATURE  
 duly authorized bidder's representative

CRD  
 \_\_\_\_\_  
 POSITION  
 duly authorized bidder's representative

02/28/20  
 \_\_\_\_\_  
 DATE