



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

MINUTES OF OPENING AND EVALUATION OF BIDS (VIRTUAL)
FOR THE PROJECT: PURCHASE OF ADDITIONAL JANITORIAL SERVICES

24 AUGUST 2020; 10:00 a.m.

PARTICIPANTS:

Bids and Awards Committee:

SSC Rosario Elena A. Laborte-Cuevas	-	Vice-Chairperson
Director Liza B. de Leon	-	Member
ASP Alejandro C. Daguiso	-	Member
Director Maria Luisa DV. Olitoquit	-	Member
Atty. Jo-ann R. Alcid	-	Member

BAC Technical Working Group:

Director Maria Charina Buena-Dy Po	-	Head
Director Rodolfo C. Florentin	-	Member
Atty. Jamir A. Bayot	-	Member
Ms. Corazon M. Consunji	-	Member
Ms. Magie T. Pascual	-	Member

COA REPRESENTATIVE:

Mr. Dronel Martin

Procurement Management Division:

CAO Editha D. Cruz
AO IV Edgar De Vera

Bidders:

1. Dearjohn Services, Inc. – Ms. Carmen Johnson Amurao & Artoo Garin
2. Ultimate Care Janitorial and Allied Services – Ms. Alexandrine Joyce Morpe & Rhodora Advincula

PRELIMINARIES:

The BAC Meeting via Google Meet was called to order at 10:00 a.m. by Vice-Chairperson Senior State Counsel Rosario Elena A. Laborte-Cuevas who presided the meeting. Agenda items and discussions/agreements that transpired are as follows:


AGENDA	DISCUSSIONS/AGREEMENTS
Opening of Bid Documents for the Project: Purchase of Additional Janitorial Services	<p>Atty. Jamir A. Bayot (Atty. Bayot) proceeded with the opening of the envelopes containing the bid documents of the first bidder - Ultimate Care Janitorial & Allied Services (Ultimate).</p> <p>Atty. Bayot: After examining the Technical Components of the bid documents, it appears that Ultimate is complying.</p> <p>Vice-Chairperson: The remarks of the TWG is that, all of the submissions of Ultimate is complying.</p> <p>Atty. Bayot proceeded with the opening of the envelopes containing the bid documents of the second bidder - Dearjohn Services, Inc. (Dearjohn).</p> <p>Atty. Bayot: After conducting a preliminary evaluation of the submission of the Technical Components, it appears that Dearjohn is complying.</p> <p>Opening of the second envelope - Financial Components:</p> <ol style="list-style-type: none">1. Ultimate Care Janitorial & Allied Services – (P627,430.08) – In words- Six Hundred Twenty-Seven Thousand Four Hundred Thirty Pesos & 08/100.2. Dearjohn Services, Inc. – (P620,160.00) – In words- Six Hundred Twenty Thousand One Hundred Sixty Pesos

There being no other matters to be discussed, the meeting was adjourned at 11:45 a.m.

Prepared by:


FERNANDO T. PAULO, JR.
AOV,

Submitted by:


EDITHA D. CRUZ
CAO, PMD

Approved by:


ATTY. MARIA CHARINA BUENA-DY PO
Head, BAC-Technical Working Group