

## CONSULTANCY CONTRACT

This **CONTRACT** made and entered into this 1<sup>st</sup> day of July 2020, in the City of Manila by and between:

The **WITNESS PROTECTION SECURITY AND BENEFIT PROGRAM (WPSBP)**, an Office created under Republic Act No. 6981 represented herein by its Program Director **SDSP THEODORE M. VILLANUEVA**, Department of Justice, Padre Faura, Manila hereinafter referred to as the "Program";

-and-

**LUZ M. CANTOR**, of legal age, widow and with residence and postal address at 6 Galatians St., Phase 3D, Brgy. Perez, Sto. Niño Subdivision, Meycauayan City hereinafter referred to as **CONSULTANT**;

### WITNESSETH, that:

1. Pursuant to the provisions of R.A. No. 6981, Witness Protection Security and Benefit (WPSBP) Act and CSC-COA-DBM Joint Circular No. 1 dated June 15, 2017, as amended by CSC-COA-DBM Joint Circular No. 1 series of 2018 dated November 9, 2018, the Program hereby employs the **CONSULTANT** to provide policy-determining, primarily confidential and highly technical services to the WPSBP; including advice and assistance on the following:
  - a. Determining the needed positions and the number of plantilla items suited for WPSBP's financial and internal security operations and at the same time maintain the lean and mean number of internal security officers (ISOG);
  - b. Preparing the organizational and functional chart of the WPSBP;
  - c. Preparing the data and documents needed in the justification of such creation in the budget deliberation by DBM and both Houses of Congress;
  - d. Pending the approval of the plantilla items, complying with the rules and regulations governing the contract of service and job order workers in the government pursuant to the Joint Circular No. 1. 2017 dated June 15, 2017 of the CSC, COA and DBM and Joint Circular No. 1 dated November 9, 2018; and,
  - e. Other services and functions as may be directed by the Secretary of Justice and the WPSBP Program Director

which function cannot be provided by the present office staff in view of the nature of such services;

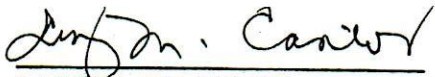
2. The WPSBP has available fund for this purpose;
3. The Program agrees to pay the **CONSULTANT** a regular monthly consultancy fee in the sum of **FIFTY FOUR THOUSAND PESOS (P54,000.00)**, effective July 1, 2020, to be paid on a semi-monthly basis.
4. Pursuant to the provision of R.A. No. 9184, this Contract shall be for a maximum period of six (6) months, renewable at the option of the Head of Procurement Entity (HOPE), but in no case shall exceed the term of the latter;

5. All confidential matters/information obtained during the Consultant's employment with the WPSBP shall be kept by her in confidence even after the termination of the contract and shall not be divulged to any person other than the authorized Program Implementor/s. Violation of this clause shall be subject to the penal provision of Section 7 paragraph 2 of R.A. No. 6981 and such other action as the WPSBP may deem proper to take;
6. Should the WPSBP be dissolved/discontinued for any reason, this Contract shall be ipso facto terminated and the WPSBP shall not be liable for the pre-termination of this CONTRACT; and
7. The **CONSULTANT** hereby accepts this consultancy contract and conditions herein prescribed.

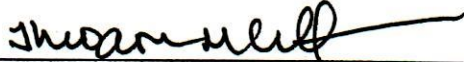
**IN WITNESS WHEREOF**, the parties have hereunto signed this CONTRACT at the place and date above.

CONFORME:

WITNESS PROTECTION SECURITY &  
BENEFIT PROGRAM  
DEPARTMENT OF JUSTICE



**LUZ M. CANTOR**  
OSCA ID 16294  
Issued at Meycauayan City  
On November 3, 2016



**SDSP THEODORE M. VILLANUEVA**  
WPSBP Program Director  
Government Issued ID \_\_\_\_\_  
Issued at \_\_\_\_\_  
On \_\_\_\_\_

**SIGNED IN THE PRESENCE OF:**

Personally appeared before me this 01 day of JUN 2020 at Manila Phil., Philippines. **LUZ M. CANTOR** and **SDSP THEODORE M. VILLANUEVA** and exhibited their government issued IDs as mentioned above, respectively, known to me and to be known to be the same persons who executed the foregoing instrument and acknowledged that same is their free will and voluntary act.

  
**ANNA NOREEN T. DEVANADERA**  
Senior Assistant State Prosecutor