



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

VNA-DC- 015

DEPARTMENT CIRCULAR NO. 009

**FOR : UNDERSECRETARIES, ASSISTANT SECRETARIES
PROSECUTOR GENERAL, REGIONAL PROSECUTORS
HEADS OF OFFICES/ SERVICES
All concerned**

**SUBJECT: ESSAY WRITING CONTEST IN CELEBRATION OF THE
GENDER AND DEVELOPMENT (GAD) COMMITTEE'S
CAMPAIGN TO END VIOLENCE AGAINST WOMEN**

DATE : JAN 31 2018

As part of the celebration by the GAD Committee's campaign to end violence against women, all concerned are enjoined to participate in the Essay Writing Contest concerning a topic on gender violence as a justice issue.

Attached is the mechanics for the guidance of the participants joining the aforesaid contest.

For compliance.


VITALIANO N. AGUIRRE II
Secretary

Cc: all concerned

Department of Justice
CN : 0201801244





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**MECHANICS AND CRITERIA FOR JUDGING
THE ESSAY WRITING CONTEST IN THE CELEBRATION OF THE
18-DAY CAMPAIGN TO END VIOLENCE AGAINST WOMEN**

A. Mechanics

1. The Essay Writing Competition, as one of the activities of the 18-day Campaign to End Violence Against Women, is open to all DOJ employees nationwide including contractual, temporary, Job Order, and Janitorial personnel.

All Regional Prosecution Offices, including the NCR and the national office, shall conduct their own essay writing contest revolving around the topic of gender violence as a justice issue. Thereafter, each region shall choose its winners ranking 1st, 2nd, and 3rd place, with prizes of P3,000.00; P2,000.00; and P1,000.00, respectively. The prizes shall be paid by the DOJ national office.

All entries that won 1st place in the regional level contests and the winning entry in the national office will be sent to the DOJ proper to compete for the best three compositions to be ranked as 1st, 2nd, and 3rd places with the following prizes:

1st Place -	P10,000.00
2nd Place -	7,000.00
3rd Place -	5,000.00

There will be five (5) consolation prizes of P3,000.00 each for five(5) entries garnering top scores next to the entry winning the third (3rd) place .

2. The theme of the essay writing contest is, "A VAW-free community is a justice-inspired society."

3. All entries must be written in English and must have at least 3,000 words but must not exceed 4,500 words.

4. All essays must be original and not have been previously published.

5. All entries must follow the specifications below:

Paper size: A4 bond papers
Font style: Tahoma (title must be in bold text)
Font size: 12

Spacing: one and a half
Alignment: justified
Margin: 1 inch margin on each side

- 6.** Soft and hard copies of entries must be submitted to the Office of Assistant Secretary Cheryl Daytec-Yañgot at the Department of Justice Main Office, Padre Faura St., Ermita, Manila.

The entry must be anonymous or without any indication of authorship beneath the title of the essay. The hard copy must be placed and sealed in a brown envelope containing a smaller envelope with an A4 sized paper with the following information:

- Complete Name **of Author**; Designation
- Contact numbers: Mobile phones, Landline, Email address
- Complete Residential Address

- 7.** Deadline for the email submission of winning entries for national judging will be **on or before 15 March 2018**. Hard copies as described in number 6 must be received before **March 20, 2018**. Soft copies must be submitted at the following e-mail address: CherylDaytec@doj.gov.ph.

- 8.** Awarding of the winners will be on the week of the Women's month celebration in March 2018. All regional winners must submit their soft copies thru e-mail of Assistant Secretary Cheryl L. Daytec-Yañgot.

B. Criteria for Judging

All entries will be judged based on the following criteria:

- Relevance to the Theme – 35 %
- Originality – 30 %
- Structure – 20%
- Style – 15%

Total **100%**