



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

MIG-DC-_____
JUN 06 2018

DEPARTMENT CIRCULAR NO. 022

**TO: ALL OFFICIALS AND EMPLOYEES IN THE DEPARTMENT
ALL CONCERNED**

**SUBJECT: AUTHORIZED PARKING INSIDE THE DEPARTMENT COMPOUND
PURSUANT TO D.C. NO. 002, s. 2017**

Recently, parking spaces have become restrictive and limited due to the construction activities inside the Department compound. Accordingly, there is a need to amend Department Circular No. 002, s. 2017, which set the Guidelines for the Implementation of the DOJ Gate Access Control System, in order to adequately address the said situation.

Thus, in the interest of the services, item III. A. ii. of the said Circular is hereby amended as follows:

“ii. Main Gate for Vehicles

- a. Only DOJ procured/issued vehicles and vehicles of the Secretary of Justice, Prosecutor General and his Senior Deputies, Chief State Counsel, Undersecretaries, Assistant Secretaries, and such other officials and persons authorized by the Office of the Secretary shall be allowed ingress, egress, and parking within the DOJ compound.

Vehicles of officials from other government offices or VIPs may likewise be allowed access with the permission of the Office of the Secretary.

Drivers of other DOJ vehicles and those issued to other DOJ officials, as well as personal vehicles of DOJ employees are enjoined to park their respective vehicles in parking spaces outside the Department compound.

For the purpose of access and parking allotment under this item, refer to Annex 'A' hereof.

xxx xxx xxx”

Accordingly, the Security Section, Administrative Service, this Department, is hereby **DIRECTED** to ensure that strict compliance of this Circular shall be implemented for the security and order inside the Department Compound.

MENARDO I. GUEVARRA
Secretary

Department of Justice
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