

ANNUAL PROCUREMENT PLAN FOR CY 2017
DEPARTMENT OF JUSTICE
Office of the Secretary

PAP CODE	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				SOURCE OF FUND	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
				Ads/Post of ITB/REI	Sub /Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
1. AWARDS/REWARDS EXPENSE												
103001000100000	PRAISE / Loyalty Incentive (As may be determined by the PRAISE Committee)	OSEC	Small Value Procurement					GOP	200,000.00	200,000.00		For cash incentives
<i>Sub-total, Awards/Rewards --></i>									200,000.00	200,000.00		
2. TRAVELLING EXPENSES												
Various PAP	Air Tickets	Various Offices	Agency to Agency (Procurement Service)					GOP	20,000,000.00	20,000,000.00		Air fare for local and foreign travel (for all programs /projects/ activities)
<i>Sub-total, Travelling Expense --></i>									20,000,000.00	20,000,000.00		
3. SUPPLIES AND MATERIALS												
3.1. Office Supplies and Materials												
Various PAP	Common-Use Supplies and Equipment available at Procurement Service	Various Offices	Agency to Agency (Procurement Service)					GOP	8,011,269.93	8,011,269.93		See Annex A
Various PAP	Common-Use Supplies and Equipment not available at Procurement Service	Various Offices	Various modes					GOP	7,122,618.80	7,122,618.80		See Annex A
146003010100000	Common-Use Supplies and Equipment for Regional Offices	NPS	Various modes					GOP	26,586,750.00	26,586,750.00		See Annex B
<i>Sub-total, Office Supplies--></i>									41,720,638.73	41,720,638.73		
3.2. Medical and Dental Supplies												
103001000100000	Various Medical Supplies	DOJProper	Agency to Agency (PITC Pharma Inc)						106,000.00	106,000.00		Vaccines including administration for DOJ Proper officials and employees and other Medicines
<i>Sub-total, Medical and Dental Supplies--></i>									106,000.00	106,000.00		

PAP CODE	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				SOURCE OF FUND	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
				Ads/Post of ITB/REI	Sub /Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
	3.3. Other Supplies and Materials											
103001000100000	Fabrication and installation of template/signage of DOJ Offices	DOJ-OSEC	Small Value Procurement					GOP	150,000.00	150,000.00		For DOJ Offices (Services/Divisions/ Section) and Officials
103001000100000	PRAISE / Loyalty Incentive (As may be determined by the PRAISE Committee)	Various Offices	Small Value Procurement					GOP	300,000.00	300,000.00		For Certifications, plaques. Other items and
103001000100000	Window Blinds	OSEC	Small Value Procurement					GOP	69,110.00	69,110.00		Roll-up, Horizontal Mini and aPVC Vertical Blinds to be installed in the Office of the Secretary
				<i>Sub-total, Other Supplies (GASS) --></i>					519,110.00	519,110.00		
146003010100000	Purchase of basic titles law books	NPS	Direct Contracting					GOP	1,000,000.00	1,000,000.00		For the Main Library, OCP/OPP/ORSP field offices-(c/o Central Book Supply, Inc. or Rex Book Store exclusive distribution)
103001000100000	DOJ ID Lace with card holder	NPS	Small Value Procurement	32-May-17	05-Jun-17			GOP	250,000.00	250,000.00		4,000 pcs - for DOJ field officials and employees
				<i>Sub-total, Other Supplies (NPS) --></i>					1,250,000.00	1,250,000.00		
146003030200000	Books	OADR	Direct Contracting					GOP	379,000.00	379,000.00		
146003030200000	OADR Uniforms	OADR	Small Value Procurement					GOP	52,000.00	52,000.00		27 pcs. Uniform for ADR events/training/functions
				<i>Sub-total, Other Supplies (OADR)--></i>					431,000.00	431,000.00		
	3.3. Semi-Expendable Equipment											
103001000100000	2Bay Network Attached Storage (NAS)	Comm. Div.	Small Value Procurement					GOP	11,000.00	11,000.00		1 unit
103001000100000	Wireless Lapel Microphone	Comm. Div.	Small Value Procurement					GOP	10,000.00	10,000.00		2 units
103001000100000	Wireless Omnidirectional Microphone	Comm. Div.	Small Value Procurement					GOP	5,000.00	5,000.00		1 unit
103001000100000	Wired Omnidirectional Microphone	Comm. Div.	Small Value Procurement					GOP	5,000.00	5,000.00		1 unit
103001000100000	Tripod	Comm. Div.	Shopping					GOP	10,000.00	10,000.00		1 unit
103001000100000	External Camcorder Light with Batteries	Comm. Div.	Shopping					GOP	10,000.00	10,000.00		1 unit
103001000100000	Filing Cabinet, horizontal, 4 drawers	Various Offices	Public Bidding					GOP	1,500,000.00	1,500,000.00		100 units
103001000100000	Clerical Chair	Various Offices	Public Bidding					GOP	400,000.00	400,000.00		100 pcs chairs for OSEC Proper
				<i>Sub-total, Semi-Expendable (GASS) --></i>					1,951,000.00	1,951,000.00		-