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**The Philippine Department of Justice – Office of Cybercrime in
partnership with
The Council of Europe (COE) – European Union (EU)
under the
Global Action on Cybercrime Extended (GLACY+)**

Regional Conference on Cybercrime 2017

27 - 29 June 2017

Marco Polo Plaza, Cebu City

Practical information for participants

1. TRAVEL and VISA (for ASEAN Member States)

Please bring the following documents with you while travelling:

- a. Valid Passport
- b. Flight ticket
- c. Invitation letter
- d. Proof of accommodation

2. TRANSFERS

Transfers from the airport to the hotel will be provided by the organizers.
Upon arrival at the airport, please look for the sign below:



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REGIONAL CONFERENCE ON CYBERCRIME 2017

Enhancing regional and international cooperation
to improve the rule of law in cyberspace

27-29 June 2017
Marco Polo Plaza, Cebu City, Philippines

Organised by the
Philippine Department of Justice - Office of Cybercrime
in cooperation with the
Council of Europe under Global Action on Cybercrime Extended Project

3. VENUE/ACCOMMODATION

The Conference will be held at Marco Polo Plaza Cebu, with the following details:

Address: Cebu Veterans Drive, Nivel Hills, Apas, Cebu City
Telephone: +63 (32) 253 - 1111
Fax: +63 (32) 234 - 8188
Website: www.marcopolohotels.com

Check-in: 14h00

Check-out: 12h00

Breakfast is available at the Café Marco from 6:00 AM to 10:30 PM.

The cost of accommodation will be covered directly by organizers.



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Please note that any extra hotel expenses except bed and breakfast during your stay (e. g. phone calls, dry-cleaning, drinks from the mini-bar and snacks) will NOT be covered and must be paid directly to the hotel by the delegate before departure.

4. REGISTRATION

Registration and/or confirmation of attendance are coursed through the organizers.

Copies of the materials will be given upon site registration. Delegates may request for a Certificate of Attendance for the event, which may be given during the event, or emailed at the registered email address of the participant.

5. LANGUAGE

The language of the meeting and all documentation will be in English.

6. MEALS

On 26 June 2017, dinner will be served in the Café Marco, located at the ground floor of the hotel.

Lunches for the days of the Conference (27 – 29 June 2017) and Dinners (27 – 28 June 2017), will be provided at the conference area.

In the afternoon of 29 June 2017, after the conference, the City Government of Cebu will host a half-day city tour, which will be followed by dinner at Fort San Pedro with cultural presentations.



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7. DRESS CODE

The dress code for the conference is business attire.

8. ORGANIZERS

DOJ Office of Cybercrime

JED SHERWIN G. UY

OIC-Director jsquy@doj.gov.ph

ANGELA MARIE DE GRACIA

State Counsel

amdegracia@doj.gov.ph

Office of Cybercrime

Department of Justice

Padre Faura St., Ermita Manila

Tel. +63 2 523-8481

Council of Europe

MATTEO LUCCHETTI

Project Manager

Cybercrime Programme Office of
Council of Europe (C-PROC)

Bucharest, Romania

Matteo.LUCCHETTI@coe.int