



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

VNA-DC-_____

Department Circular No. 057

To : **Lawyers of the Technical Staff**

Cc : **Leave Section**
Management Information Systems Division

Subject : **Submission of Certificates of Service for the Lawyers of the Technical Staff holding Attorney positions**

Date : **NOV 25 2016**

In the interest of the service and pursuant to the provisions of existing laws, the Lawyers of the Technical Staff holding Attorney positions (Attorney IV to Attorney VI) are hereby authorized to submit Certificates of Service in lieu of the use of the biometrics system and the submission of daily time records (DTRs) for purposes of monitoring their attendance.

This Memorandum Circular shall take effect immediately.

VITALIANO N. AGUIRRE II

Secretary

Department of Justice
CN : 0201611177



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All concerned.